Province of Quebec

Municipality of Chichester

Regular meeting of the Chichester Municipal Council held May 9th, 2022 at 7:00pm, held at the Harrington Community Centre, in Chapeau, Quebec, due to current renovation at the Municipal Office.

At which were present, in-person, his Worship Mayor Donald Gagnon, Councillors Neil Maloney, Corey Bissonnette, Dustin Denault, Louis Schryer and Jacques Fleury.

Councillor Chrissy Ann Payne is absent.

Director General, Alicia Jones, is present.

**1.** **Opening of meeting**

Mayor Gagnon welcomes everyone and declares the meeting to be open.

**2.Adoption of agenda**

068-22/05 Moved by Neil Maloney to accept the agenda as presented and amended.

Adopted

**3. Conflict of interest (if applicable)**

None.

**4.Adoption of minutes**

069-22/05 Moved by Jacques Fleury that the minutes of the regular meeting of April 11th, 2022 be adopted.

Adopted

**5.** **Visitors**

 None.

**6.** **Mayor’s MRC report**

The Mayor gives a verbal report.

**7.** **Committee reports**

***Public Security***

Councillor Fleury, Chair of the Public Security committee, gives a verbal report.

070-22/05 *CBC Tower extension*

Moved by Neil Maloney to approve, in principle, the extension of the CBC Tower for an estimated cost of $60,000.

Adopted

071-22/05 *Items for Sale*

Moved to Jacques Fleury to approve the sale of surplus items to all the highest bidders, as presented.

Adopted

072-22/05 *MRC Fire Prevention ByLaw – Intermunicipal Agreement*

WHEREAS that according to article 16 of the Fire Safety Act (CQLR c. S-3.4), the municipalities are required to adopt regulatory measures in matters of fire safety;

WHEREAS that the entry into force on May 1, 2017 of the revised fire safety cover plan for the MRC Pontiac under the Fire Safety Act;

WHEREAS the MRC of Pontiac has declared its jurisdiction over part of the field of fire safety, namely that relating to fire prevention with respect to all local municipalities located on its territory through resolution 2020-12- 22, by way of Bylaw 271-2021 of the MRC Pontiac;

WHEREAS it is necessary to agree on the terms of application of this fire prevention By-law on the territory of local municipalities;

WHEREAS this agreement has been presented to the Municipal Council.

It is moved by Councillor Louis Schryer, and resolved that the Municipality of Chichester adopt the submitted agreement and to authorize the Director General and the Mayor to sign any document related to the agreement on behalf of the Municipality.

Adopted

073-22/05 *Authorized person to issue fines – Fire Prevention ByLaw*

WHEREAS article 147 of the Code of Criminal Procedure (R.S.Q., c.25.1) prescribes that a person must be authorized in writing by the prosecutor to issue a statement of offence to a defendant;

WHEREAS should the Municipality of Chichester initiate proceedings for the sanction of an infringement of By-law 271-2021 providing for the prevention of fires on the territory of the MRC Pontiac;

WHEREAS it is necessary to effectively and legally ensure these criminal proceedings to authorize persons to issue on behalf of the Municipality any offence statements;

It is moved by Councillor Louis Schryer that the municipal council give the persons occupying the positions of Fire Chief and Director General the power to issue statements of offence on behalf of the municipality of Chichester, as they relate to Fire prevention. In addition, this resolution will be sent to the MRC for application of By-law 271-2021 providing for the prevention of fires on the territory of the MRC Pontiac.

Adopted

***Roads & Environment***

Mayor Gagnon, Chair of the Roads & Environment committee, gives a verbal report.

074-22/05 *Tender results – Surface Treatment*

The following results were received from the public tender for Surface Treatment on municipal roads, in conjunction with the Municipality of L’Isle-aux-Allumettes, contract #2022-ALLU-002:

 Contractor: Total Price:

 Entreprises Bourget $276,559.86

 Franroc – Sintra $258,543.02

Moved by Neil Maloney to accept the lowest conforming bid for the annual roads surface treatment, as submitted by Sintra; of which Chichester’s portion represents an amount of $174,375.57 plus applicable taxes.

Adopted

075-22/05 *Building – Transfer Site*

Moved by Corey Bissonnette to approve the purchase of a secondary building for the transfer site from Old Hickory Building, for an approximate amount of $7,500, as discussed.

Adopted

 ***Planning & Development***

Councillor Maloney, Chair of the Planning & Development committee, gives a verbal report.

The Municipal Inspectors presents his report.

076-22/05 *Request for Minor Variance – Lot 6 071 806*

Moved by Neil Maloney to adopt the recommendations from the CCU committee and to approve the minor variance request regarding the required size of Lot # 6 071 806, however issuance of any future permits will be conditional on conformity of all local and provincial bylaw requirements in effect at that time.

Adopted

077-22/05 *Final notice - Nuisance properties*

Moved by Neil Maloney to authorize the Inspector to issue a final notice for bylaw for properties bearing lot numbers 6 071 804 and 6 071 840; and to send the files to the municipal lawyer for further legal action should there be no response in the required timeframe.

Adopted

***Administration & Finance***

Councillor Schryer, Chair of the Administration & Finance committee, gives a verbal report.

078-22/05 *FQM Conference*

Moved by Louis Schryer to approve the attendance to, and all related expenses for, the 2022 FQM Congrès for the Mayor Donald Gagnon, Councillor Jacques Fleury and Councillor Dustin Denault, as discussed.

Adopted

079-22/05 *Summer students*

Moved by Louis Schryer to approve the job postings for 2 summer students, and to authorize the Director General to proceed with the interview and selection process, as discussed.

Adopted

080-22/05 *Chapeau RA Day Camp*

Moved by Corey Bissonnette to approve the annual donation to the Chapeau RA Summer day camp for an amount of $500.

Adopted

***Leisure, Recreation, Tourism & Marketing***

Councillor Payne, Chair of the Leisure, Recreation, Tourism & Marketing committee, being absent; the Mayor gives a report.

**8. Questions from the public**

None.

**9.** **Presentation of accounts**

081-22/05 Moved by Dustin Denault that the bills be paid according to the list distributed.

Adopted

**10.** **Reading of correspondence**

 None.

**11.** **Varia**

082-22/05 *Road improvement – Members grant*

Moved by Louis Schryer to approve the request for funding through the Ministry of Transport Road improvement grant (members grant) for an amount of $85,000 for the road work required on municipal roads, and to authorize the Director General to sign and send any required documentation.

Adopted

 **12. In camera session**

 Not required.

**13.** **Date of next meeting**

083-22/05 Moved by Neil Maloney that the next regular Council meeting will be held on Monday, June 6th, 2022.

Adopted

 **14.** **Closing of meeting**

084-22/05 Moved by Corey Bissonnette that the meeting be adjourned at 8:15pm.

Adopted

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I, Donald Gagnon, Mayor, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.

*La version française est la version officielle - The French version is the official version*