

STEPS IN THE APPLICATION PROCESS?

The application process is as follows:

1. Initial application

Applicants may approach either their local CLSC or the SHQ for a copy of the Program application form.

Once completed, the form should be sent to the SHQ.

2. Creating the file

The SHQ forwards the application to both the partner municipality or RCM and the health institution responsible for producing the occupational therapist's report. The municipality or RCM then uses the occupational therapist's report as a basis for identifying the admissible work and putting together a file. It also calculates the amount of financial assistance required.

3. Approving the file

The homeowner must wait for authorization from the municipality or RCM before starting work. Authorization takes the form of a certificate of eligibility.

4. Execution of the work

The homeowner can begin work upon receipt of the certificate of eligibility. The work must be completed within 12 months from the date on which the certificate is issued.

5. Payment of financial assistance

The financial assistance is paid in full to the homeowner once the work has been completed and the municipality or RCM has checked to ensure that it has been carried out as agreed.



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FOR FURTHER INFORMATION

FOR FURTHER INFORMATION ON THE RESIDENTIAL ADAPTATION ASSISTANCE PROGRAM, PLEASE CONTACT YOUR MUNICIPALITY OR REGIONAL COUNTY MUNICIPALITY (RCM), OR THE CLSC CLOSEST TO YOUR HOME.

Additional information is available from the Société d'habitation du Québec via the toll-free number: 1 800 463-4315, or by e-mail: infoshq@shq.gouv.qc.ca.

General information is also available from your nearest Services Québec office.

The Residential Adaptation Assistance Program is financed by the Gouvernement du Québec. The Société d'habitation du Québec and the Canada Mortgage and Housing Corporation share the cost of adapting the homes of disabled people with low incomes.

Note: This leaflet contains a summary of the Program. Other terms and conditions apply.

Cette publication est également disponible en français.

OCTOBER 2009



SHQ-617A



Canada

Québec

SOCIÉTÉ
D'HABITATION
DU QUÉBEC

RESIDENTIAL
ADAPTATION
ASSISTANCE
PROGRAM

