

Province of Quebec  
Municipality of Chichester

Regular meeting of the Chichester Municipal Council held November 4<sup>th</sup>, 2019 at 7:00pm at the Municipal Office in Chapeau.

At which were present his Worship Mayor Donald Gagnon, Councillors Neil Maloney, Corey Bissonnette, Louis Schryer, Dustin Denault and Jacques Fleury.

Councillor Chrissy Ann Payne is absent.

Director General, Alicia Jones, is present.

**1. Opening of meeting**

Mayor Gagnon welcomes everyone and declares the meeting to be open.

**2. Adoption of agenda**

146-19/11 Moved by Louis Schryer to accept the agenda as presented and amended.  
Adopted

**3. Conflict of interest (if applicable)**

None.

**4. Adoption of minutes**

147-19/11 Moved by Neil Maloney that the minutes of the regular meeting of October 7<sup>th</sup>, 2019 be adopted.  
Adopted

**5. Visitors**

None.

**6. Mayor's MRC report**

The Mayor gives a verbal report.

**7. Committee reports**

**Public Security**

Councillor Fleury, Chair of the Public Security committee, gives a verbal report.

148-19/11 Civil Security Plan (Chichester + Sheenboro + L'Isle-aux-Allumettes)  
WHEREAS the local municipalities have, under the Civil Protection Act (CQLR, S 2.3), a responsibility for civil security on their territory;  
WHEREAS the Municipality is exposed to various hazards of natural and anthropogenic origin that can cause emergencies and disasters;  
WHEREAS the Municipal Council of Chichester recognizes that the Municipality can be affected by a disaster at any time;  
WHEREAS the Municipal council sees the importance of preparing for the emergencies likely to occur within its territory;  
WHEREAS the Municipality of Chichester wishes to continue to have a joint plan with the Municipalities of Sheenboro and L'Isle-aux-Allumettes to maximize efficiencies and better share services and resources;

WHEREAS this Plan must be kept operational and be regularly updated by Council;  
WHEREAS the measures put in place by the Municipality and recorded in the Civil security Plan comply with the provisions of the *ByLaw on alert and mobilization procedures and minimum means of rescue to protect the safety of persons and property in the event of a disaster*;

For these reasons, it is proposed by Councillor Corey Bissonnette and unanimously resolved:

THAT the Municipality's civil security plan prepared by Alicia Jones, Municipal Civil Protection Coordinator be adopted;

THAT the Coordinator and Council be responsible for the updates and the revisions of the civil security plan.

THAT this resolution repeals any civil security plan previously adopted by the Municipality and any previous appointment concerning the person designated to update or revise the plan.

Adopted

149-19/11 Granted funds – Security Plan updates

Moved by Louis Schryer to authorize the Director General to expense the granted amount of \$16,500 towards any necessary upgrades and purchases, and these according to the requirements of the joint Civil Security Plan.

Adopted

150-19/11 2020 Pontiac Ouest Fire Services Budget

Moved by Neil Maloney to accept the proposed 2020 Budget for the Pontiac Ouest Fire services, as presented; of which Chichester's portion is budgeted at \$60,000 for the year 2020.

Adopted

Roads & Environment

Mayor Gagnon, Chair of the Roads & Environment committee, gives a verbal report.

Waste management and composting initiatives were discussed. Further information will be provided at the next meeting.

151-19/11 Gas Tax Projects 2019-2020

WHEREAS:

- the Municipality has reviewed the Guide to the Terms and Conditions for the Payment of the Government Contribution under the Quebec Gas Tax and Contribution Program (TECQ) for the years 2019 to 2023;
- the Municipality must comply with the Terms in order to receive the government contribution confirmed in a letter from the Minister of Municipal Affairs and Housing;

THEREFORE, it is moved by Councillor Jacques Fleury and resolved that:

- The Municipality undertakes to respect the Terms of the Guide that apply to it;
- The Municipality undertakes to be solely responsible and to release the Government of Canada and the Government of Quebec as well as their ministers, senior officials, employees and agents from all liability for claims, requirements, losses, damages and costs of all grounds on which an injury to a person, the death of the person, damage to property or loss of property attributable to a willful or negligent act resulting directly or indirectly from investments made through financial assistance obtained under the TECQ 2019-2023 program;
- The Municipality approves the contents and authorizes the sending to the Ministry of Municipal Affairs and Housing of the attached Work Schedule # 001 and all other documents required by the Ministry to receive the Government contribution, as confirmed in a letter from the Minister of

Municipal Affairs and Housing;

- The Municipality commits to achieving the minimum capital threshold imposed on it for all five years of the program;
- The Municipality undertakes to inform the Ministry of Municipal Affairs and Housing of any changes that will be made to the work programming approved by this resolution;
- The Municipality hereby certifies that the attached Work Schedule #001 contains cost estimates for only eligible work.

Adopted

**Planning & Development**

Councillor Maloney, Chair of the Planning & Development committee, gives a verbal report.

**Administration & Finance**

Councillor Schryer, Chair of the Administration & Finance committee, gives a verbal report.

152-19/11 *Pontiac Artists Association*

Moved by Neil Maloney to contribute the annual amount of \$125 to the Pontiac Artists Association for its 2020 year, on behalf of the Culbute Museum, as discussed.

Adopted

153-19/11 *Support – Farmers Market Project*

Moved by Neil Maloney that this Municipality support the Chapeau Agricultural Society project for a Farmers Market and that the Municipality of Chichester names Councillor Chrissy Ann Payne to sit as a member of their project committee.

Adopted

**Leisure, Recreation, Tourism & Marketing**

Councillor Payne, Chair of the Leisure, Recreation, Tourism & Marketing committee, being absent; the Mayor gives a verbal report.

**8. Questions from the public**

None.

**9. Presentation of accounts**

154-19/11 Moved by Louis Schryer that the bills be paid according to the list distributed.

Adopted

**10. Reading of correspondence**

- Letter requesting authorization to clear trees along Malone Rd.
- Letter requesting financial support – cannabis development project
- Letter requesting support for City of Pembroke Aquafitness project

155-19/11 Tree cutting – Malone Road  
 Moved by Jacques Fleury that this Municipality authorize the cutting and clearing of trees and vegetation along the side of the Malone Road to allow access for Hydro Quebec service provisions to El Camino Farms, the work will be completed at the landowner’s expense and any damages to the roadway resulting from this work will also be the responsibility of the landowner.  
 Adopted

156-19/11 Request for financial support  
 Moved by Dustin Denault that this Municipality support the project for cannabis development, in principle, but deny direct financial support; however, the Municipality approves continued investments to the Malone Road improvement projects, in the coming years.  
 Adopted

157-19/11 Pembroke Aquafitness Centre  
 Moved by Neil Maloney that this Municipality support the City of Pembroke’s project for a new area Aquatic Fitness & Community Centre and to authorize the Director General to sign and send a Letter of support to that effect.  
 Adopted

**11. Varia**

158-19/11 Purchase of riding lawnmower  
 Moved by Corey Bissonnette to approve the purchase of a new zero-turn riding lawnmower, and to authorize the Director General to proceed up to a maximum amount of \$7,500; excluding taxes.  
 Adopted

159-19/11 TECO Projects 2014-2018  
 Moved by Jacques Fleury that this Municipality approve the attached work schedule and that it includes true costs incurred and reflects the forecast of expenses for eligible work until December 31, 2019.  
 Adopted

**12. In camera session**

Not required.

**13. Date of next meeting**

160-19/11 Moved by Corey Bissonnette that the next regular Council meeting will be held on Monday, December 2<sup>nd</sup>, 2019.  
 Adopted

161-19/11 Moved by Neil Maloney that the Special Council meeting to adopt the 2020 Budget will be held on Monday, December 9<sup>th</sup>, 2019.  
 Adopted

**14. Closing of meeting**

162-19/11 Moved by Neil Maloney that the meeting be adjourned at 8:00pm.  
Adopted

\_\_\_\_\_  
Director General / Secretary-Treasurer

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Mayor

I, Donald Gagnon, Mayor, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.

*La version française est la version officielle - The French version is the official version*