Province of Quebec

Municipality of Chichester

Regular meeting of the Chichester Municipal Council held October 17th, 2022 at 7:00pm, held at the Municipal Office.

At which were present, in-person, his Worship Mayor Donald Gagnon, Councillors Neil Maloney, Corey Bissonnette, Chrissy Ann Payne, Louis Schryer, Dustin Denault, and Jacques Fleury.

Director General, Alicia Jones, is present.

**1.** **Opening of meeting**

Mayor Gagnon welcomes everyone and declares the meeting to be open.

**2.Adoption of agenda**

132-22/10 Moved by Chrissy Ann Payne to accept the agenda as presented and amended.

Adopted

**3. Conflict of interest (if applicable)**

None.

**4.Adoption of minutes**

133-22/10 Moved by Louis Schryer that the minutes of the regular meeting of September 12th, 2022 be adopted.

Adopted

**5.** **Visitors**

 None.

**6.** **Mayor’s MRC report**

The Mayor gives a verbal report.

**7.** **Committee reports**

***Public Security***

Councillor Fleury, Chair of the Public Security committee, gives a verbal report.

134-22/10 *Appreciation dinner*

Moved by Dustin Denault to approve an in-person appreciation dinner for the Firemen, Staff and Council members, as discussed.

Adopted

135-22/10 *Fire department budget*

Moved by Neil Maloney to approve an increase to the Pontiac Ouest Fire Department budget, where Chichester’s annual contribution will be $68,570.

Adopted

 ***Roads & Environment***

Mayor Gagnon, Chair of the Roads & Environment committee, gives a verbal report.

136-22/10 *TECQ 2019-2023 - project work - version #3*

WHEREAS the Municipality is aware of the Guide to the terms and conditions for the payment of the government contribution under the Gas Tax and Quebec Contribution Program (TECQ) for the years 2019 to 2023

WHEREAS the Municipality must respect the terms and conditions of this guide that apply to it in order to receive the government contribution that was confirmed in a letter from the Minister of Municipal Affairs and Housing.

It is proposed by Councillor Chrissy Ann Payne and resolved that :

* The Municipality undertakes to respect the terms of the guide that apply to it;
* The Municipality agrees to be solely responsible and to release the Government of Canada and the Government of Quebec as well as their ministers, senior officials, employees and agents from any liability for claims, demands, losses, damages and costs of any kind based on injury to a person, death of a person, damage to property or loss of property attributable to a deliberate or negligent act arising directly or indirectly from investments made with financial assistance obtained under the TECQ 2019-2023 program;
* The Municipality approves the content and authorizes the sending to the Ministry of Municipal Affairs and Housing of the attached Work Program No. 3 and all other documents required by the Ministry in order to receive the government contribution confirmed to it in a letter from the Minister of Municipal Affairs and Housing;
* The Municipality agrees to meet the minimum capital investment threshold for the entire five-year program;
* The Municipality undertakes to inform the Ministère des Affaires municipales et de l'Habitation of any changes that will be made to the work program approved by this resolution.
* The Municipality hereby certifies that the attached work program version #3 contains true costs realized and reflects the cost estimates of the eligible work.

Adopted unanimously

137-22/10 *Final Report - Local Road Assistance – Members grant*

WHEREAS the Municipality of Chichester has reviewed the terms and conditions of the Specific Improvement Projects (SIP) component of the Local Roads Assistance Program (LRAP-PAVL) and is committed to comply with them;

WHEREAS the road network for which an application for financial assistance has been granted is under municipal jurisdiction and is eligible for the PAVL;

WHEREAS the work was carried out in the calendar year in which the Minister authorized it;

WHEREAS the work carried out or the inherent costs are eligible for the PAVL;

WHEREAS the accountability form V-0321 has been duly completed;

WHEREAS the transmission of the accountability of the projects was made at the end of the realization of the work or at the latest on December 31, 2022 of the calendar year in which the Minister authorized them;

WHEREAS payment is conditional upon the Minister's acceptance of the Project's accounting;

WHEREAS if the report is deemed to be in compliance, the Minister will make a payment to the municipalities based on the list of work he has approved, but not exceeding the maximum amount of assistance as set out in the letter of announcement;

WHEREAS other sources of funding for the work have been declared;

FOR THESE REASONS, on the motion of Councillor Jacques Fleury, it is unanimously resolved and carried that the Muicipal Council of Chichester approves the expenses in the amount **of $24,210** relating to the improvement work carried out and the inherent eligible costs mentioned in form V-0321, in accordance with the requirements of the Ministère des Transports du Québec, and recognizes that in the event of non-compliance with these requirements, the financial assistance will be terminated.

Adopted unanimously

138-22/10 *Composting – MRC Pontiac request*

Moved by Neil Maloney to request that the MRC Pontiac propose a regional plan for disposal and transportation of compost and organic waste from this Municipality, as discussed.

Adopted

139-22/10 *Tree cutting – safety issue*

Moved by Corey Bissonnette to approve the expenses for the cutting of a dangerous tree on the Old Nichabau Road, as discussed.

Councillor Dustin Denault abstains from the motion.

Adopted

 ***Planning & Development***

Councillor Maloney, Chair of the Planning & Development committee, gives a verbal report.

140-22/10 *Forestry Plan*

Moved by Neil Maloney to approve the cost for a Municipal Forestry Plan for the municipal properties, for an approximate expense of $1,000, as discussed.

Adopted

141-22/10 *Request CPTAQ - Right of way*

WHEREAS the Council has received a request from the owners of the company 4160037 Canada Inc. to use a portion of their lot 6 314 686, located in the agricultural zone, for purposes other than agricultural, namely for a right-of-way;

WHEREAS the Municipality must approve such a project before the request can be presented to the Commission de protection de territoire agricole du Québec (CPTAQ);

WHEREAS Section 58 of the Act respecting the protection of agricultural land provides that a person who wishes to do an act for which an authorization or a permit is required with respect to a lot located in an agricultural zone must make an application to the municipality;

WHEREAS this request is in conformity with the zoning by-laws of the municipality;

WHEREAS the application meets the criteria of Section 62 of the Act;

WHEREAS the requested right-of-way could not be located in a space elsewhere in the territory of the municipality, outside the agricultural zone; as defined by Section 58.2 of the Act

WHEREAS this request has a negligible impact on the agricultural development of the sector;

It is therefore moved by Councillor Neil Maloney and resolved to ask the CPTAQ to accept this request for authorization for purposes other than agricultural for a portion of lot 6 314 686 of the municipality of Chichester.

Adopted

***Administration & Finance***

Councillor Schryer, Chair of the Administration & Finance committee, gives a verbal report.

***Leisure, Recreation, Tourism & Marketing***

Councillor Payne, Chair of the Leisure, Recreation, Tourism & Marketing committee, gives a report.

**8. Questions from the public**

None.

**9.** **Presentation of accounts**

142-22/10 Moved by Louis Schryer that the bills be paid according to the list distributed.

Adopted

**10.** **Reading of correspondence**

*- Bouffe Pontiac will be hosting its annual Food Drive on December 1st, at the intersection of the Pembroke Road and Highway 148.*

**11.** **Varia**

143-22/10 *Provincial polling station*

Moved by Corey Bissonnette that this Municipality make a formal request to Elections Quebec that that polling station for the residents of Chichester be held at a closer location, not the current location of Sheenboro Hall.

Adopted

144-22/10 *Canada Post box maintenance*

Moved by Neil Maloney to approve the expenses related to the grounds maintenance near the Canada Post box at Suds Lane, the Municipality will recover the expenses from them directly.

Adopted

 **12. In camera session**

145-22/10 Moved by Louis Schryer to proceed with the in-camera session, at 7:30pm

Adopted

146-22/10 Moved by Louis Schryer to return to the public meeting in-progress, at 7:40pm.

Adopted

147-22/10 *Purchase Lot*

Moved by Corey Bissonnette to purchase a portion of lot # 6 072 843 to serve as a future parking area for the municipal dock, for a purchase price of $1,000; the Municipality will be responsible for the required survey and notary costs; and to authorize the Director General to sign all required documentation.

Adopted

**13.** **Date of next meeting**

148-22/10 Moved by Louis Schryer that the next regular Council meeting will be held on Monday, November 14th, 2022.

Adopted

 **14.** **Closing of meeting**

149-22/10 Moved by Louis Schryer that the meeting be adjourned at 7:45 pm.

Adopted

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I, Donald Gagnon, Mayor, certify that the signing of these minutes is equivalent to the signature by me of all the resolutions it contains, according to section 142 (2) of the Municipal Code.

*La version française est la version officielle - The French version is the official version*